

August 21, 2025

To: Regional Vice Presidents Branches & Facilities

Streamlining Our Communications Process

CATCA Members,

We are pleased to inform you of some minor changes that will improve how we communicate with you. Our goal to save time and resources while providing you with one convenient stop for all union updates.

Effective immediately, Branch and Facility Updates/Broadcasts will now be emailed to you directly from the CATCA National Office rather than forwarded from your Branch Chair or RVP email accounts. Please watch for emails coming from **communications@catca.ca**— and be sure to add this address to your safe sender list so you don't miss any notifications. **PLEASE NOTE**: your email address will remain confidential and will not be shared with other recipients.

Looking ahead, our goal is to transition all union updates and notifications to be delivered through the **CATCA App**. We will inform you well ahead of time before the transition, as we work on expanding the app functionality. In the meantime, please make sure you download the app, if you haven't done so already. A quick reminder of how to set up the App follows below.

As always, all updates and documents will continue to be available on the **CATCA Website** in the **Member Portal**.

If you have any questions, feel free to contact your RVP or reach out to Stacey Palangio at the National Office directly at spalangio@catca.ca.

Thank you,

On behalf of the Executive Board and the CATCA National Office,

Nick von Schoenberg Scott Loder

President Executive Vice President

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App-set up instructions:

Android Users:

- 1. Open your browser and go to https://catca.ca/.
- 2. Tap the three vertical dots button at the top right corner of your screen.
- 3. Select "add to home screen".
- 4. Be sure to allow push notifications.

iPhone Users:

- 1. Open your browser and go to https://catca.ca/.
- 2. Tap the share button in the menu bar.
- 3. Scroll down the list of options until you find "add to homescreen".
- 4. Be sure to allow push notifications.

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