



December 2, 2019

To: Regional Vice Presidents
Branches & Facilities

**Update: ATC Licence Holder Responsibilities
DO NOT let your ATC licence expire.**

Please note there is an important update to the B&F distributed on [March 12, 2019](#).

Due to the continued number of cases where controllers are exercising privileges of a licence without appropriate medical requirements, effective immediately, Transport Canada will forward all reports of CARs licensing contraventions to its Enforcement Branch for investigation and appropriate action.

DO NOT let your licence expire, you could be subject to a fine.

Linked here is a helpful [Infographic](#) provided by NAV Canada on the medical certification process.

If there are any questions with regards to your licence, please speak with your Branch Chair, Steward, or your RVP.

In solidarity,

Peter Duffey
President

Doug Best
Executive Vice President

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