



October 28, 2016

To: Regional Vice Presidents
Branches & Facilities

CATCA Finance Assistant and Office Administrator

On September 30, 2016, CATCA announced Miriam Rode's retirement. Today, we welcome Judy Beattie to CATCA in the role of Finance Assistant.

Judy has been working in finance/accounting for many years; most recently from the construction industry. She comes to us with an incredible breadth of knowledge and experience.

Judy will be responsible for keeping CATCA's accounts, processing all business transactions and expense claims, preparing financial reports, and preparing for audit(s).

You can reach Judy at judy@catca.ca and 613.225.5308.

We are pleased to announce that, for the next six months, Miriam has agreed to stay on as Office Administrator to assist us with the workload created by a recent, unexpected position vacancy.

Miriam has new contact details: miriam@catca.ca and 613.225.3553.

On behalf of the Executive Board,

Peter Duffey
President

Doug Best
Executive Vice President