



January 28, 2013

TO: BRANCHES AND FACILITIES

**Travel for CATCA 2013 – Saskatoon, SK
Delegates and Official Observer**

CATCA National Office will begin booking travel arrangements for Delegates and Official Observers starting February 25, 2013, for all delegates or official observers that have submitted their travel forms.

- Attached is a [flight booking form](#) for delegates and official observers **only**. **It is imperative that we have an e-mail address in order to contact you and to return your itinerary.**
- All bookings for delegates and official observers must be made **through the National Office and by the National Office.**
- Flight booking forms can be sent in to the National Office at any time but no later than February 25, 2013 by either e-mail at convention@catca.ca or fax at 613-225-8448 **only**, phone calls will not be accepted.
- **Please be reminded that flights to Saskatoon are limited.** National Office will endeavour to make all travel bookings for delegates and official observers as quickly as possible so that you can coordinate your companion(s) travel, if applicable and to try and accommodate your preferences but you must be aware all fares are subject to availability

In solidarity,

Greg Myles
President

Doug Best
Executive Vice President