



October 1<sup>st</sup>, 2012

TO: BRANCHES AND FACILITIES

**Call for Nominations – Contract Committee**

Nominations will open for the Contract Committee, October 15, 2012 and must be received by the National Office no later than 12:00 ET, October 22, 2012.

**Roles and responsibilities of Contract Committee:**

- To faithfully reflect and bring forward the views and concerns of the members in each area and facility, as well as the membership as a whole;
- To provide necessary guidance and resources to the negotiators at every stage;
- To regularly communicate with and update the members; and
- To deliver the best possible tentative agreement for the members' approval.

It is important to remember that while the Contract Committee makes all decisions leading up to the tentative agreement, it does not conduct the actual negotiations, nor do Contract Committee members individually bring contract proposals to the table. Contract proposals must be discussed, adopted, and submitted by branch meetings called for that purpose.

For the information of persons considering running for the contract committee the following dates have been tentatively put aside for sessions either with the team or jointly with Nav Canada.

Nov 11-14: Receive and prepare contract proposals

December 2-4: Notice to Bargain and exchange of proposals

January 7-25: Joint Bargaining

Following the December dates we will break to gather and analyze data and for the Christmas holidays. In the past we have met for brief periods (3-5 days) then recessed for longer periods. Our intention is to use a longer session where it is hoped more can be accomplished without the dampening of momentum that happens with the breaks we have taken in the past. These dates are subject to change of course.

Nominations must be accompanied by the nomination form attached to this letter. Candidate biographies can be submitted and will be distributed with election packages. All forms must be received electronically to National Office at [catca@catca.ca](mailto:catca@catca.ca). No fax copies will be accepted.

In solidarity,

Greg Myles  
President

Doug Best  
Executive Vice President

[Encl.](#)



## **NOMINATION FORM – CONTRACT COMMITTEE**

I \_\_\_\_\_ nominate \_\_\_\_\_

for the position of \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Nominator)

I \_\_\_\_\_ accept the nomination.

\_\_\_\_\_  
(Signature of Nominee)

I certify that the nominee is an Active Member in good standing.

\_\_\_\_\_  
(Signature of President)