

December 13, 2011

To: Branches & Facilities – Atlantic Region

Atlantic 2012 Winter Steward Training

We will be undertaking a training program in each region. The primary audience for this program should be Stewards and Branch Executives but any CATCA member wishing to attend will be welcomed.

The basic schedule of events in each region will be a one day seminar covering a number of topics presented by the National Executive, our CAW Staff Representative, your RVP and a visiting RVP.

The Atlantic Region Seminars are as follows:

Gander Area:

Tuesday January 24, 2012
8:00 – 15:00
Sinbad's Hotel and Suites
32 Elizabeth Dr.
Gander, NL

Moncton Area:

Wednesday January 25, 2012
8:00 – 16:00
Delta Beauséjour
750 Main Street
Moncton, NB

Travel to Gander will be either the evening of the 23rd or the morning of the 24th, and travel home will be on the evening of the 24th.

Travel to Moncton will be either the evening of the 24th or the morning of the 25th, and travel home will be on the evening of the 25th.

Each branch shall be entitled to send (1) representative for the first thirty (30) members in such branch and one additional representative for each additional thirty (30) members or part thereof.

Each Branch/Facility shall be entitled to at least one (1) observer. Branches with more than three (3) delegates shall be allowed one (1) additional observer for each additional three (3) delegates or portion thereof.

Travel, accommodation, and per diem will be paid by the National Office. Lost time will be the responsibility of the individuals attending.

Your Regional Vice President will need the names and addresses of those attending as soon as possible but no later than **December 21, 2011**.

All travel arrangements will be made by the CATCA National Office. If your branch wishes to send more people at branch expense please advise your RVP.

In solidarity,

Greg Myles
President

Doug Best
Executive Vice President